

## Materials

- Pre-class interview sign-up sheet
- Interview Questions
- Information and Expectations Agreement
- Class calendar
- Fees and payment sheet
- Blessing of the Animals information

## Scheduling

**Blessing of the Animals Email** At least 6 weeks before class begins send out "Save these dates!" email regarding two scheduled meetings to discuss the Blessing of the Animals event. These are two meetings one week apart before the beginning of Class 1.

This event will always take place close to Oct. 4, birthday of St. Francis of Assisi.

**Individual pre-class interview** – Held six weeks before Class 1, this is a private interview with each applicant, the facilitator and one other person (generally the teaching assistant). The purpose is to get to know each person applying for entry into Prac II, to ascertain their appropriateness for the class and to find out their needs and expectations.

The interview questions are used as a guide.

Give out Information and Expectations Agreement at the end of each interview. It will be discussed and signed at the mandatory group meeting.

**Mandatory group meeting** – Four weeks before Class 1, this meeting brings together those who have been accepted into Practitioner II studies. It is a time for questions and answers.

Discuss and sign Information and Expectations Agreement.

Pass out class calendar as well as fees and payment sheet.

Discuss pre-class meetings for Blessing of the Animals.

**Blessing of the Animals Meetings** These two meetings take place two weeks before class begins. They will begin the creation of this event which kicks off the students' visibility as Practitioners-in-Training.

The Blessing of the Animals support material walks the facilitator through the creation of this event.